

SOCIAL WELFARE DEPARTMENT

The 18th September, 2006

No. 1803-SW (4)-2006.—A Scheme named as 'Ladli Social Security Allowance' on the pattern of old age allowance scheme for the families having only girl child/children is to be started for person having the age of 55 years and above. This scheme will start from 1st January, 2006. Under this scheme a sum of Rs. 300/- per month, per family will be given to these families. As the primary reasons for 'Son preference' is usually the old age protection. In a patriarchal society followed by almost virtual absence of social security and old age support system, the birth of a son is seen as insurance to all the problems related to old age especially the economic security. Since parents hope to live with their sons in their old age as a matter of right; as per the recognized Indian family pattern, the girl children as often seen as burden and liability (Paraya Dhan).

2. Eligibility

1. Any family where biological single parent/parents are domicile of Haryana or working for Govt. of Haryana and having no son, biological or adopted but only daughter/ daughters are eligible to get benefit under the scheme.
2. The enrolment of families under this scheme will commence from the 55th birthday of the mother or the father whoever is older of the two till their 60th birthday *i.e.* for 5 years (Thereafter they will be eligible for old age Allowance). In case of the death of either of the parents, the surviving partner will get this benefit (*i.e.* Rs. 300 P.M.) till he/she turn 60 years.
3. In case of single parent families; the age of the surviving parents will be the deciding factor. Family will start getting the benefit of Rs. 300 p.m. from the day the surviving parents turns 55 years.
4. The scheme will not be restricted to BPL/SC/ST families, it will be open for all sections of the society irrespective of their caste, race, creed, religion.
5. The following persons shall be excluded for grant of benefit under this scheme.
 - (a) those who themselves or their children are sales tax assesses.
 - (b) those whose children are Class-I/Class-II Gazetted Officers in the services of the Government or hold equivalent post of public sector undertaking or are employed under a private employer and draw a salary equivalent to that of a Class-II Gazetted Officer (Rs. 12,000/- per month minimum).
 - (c) those whose children are professional *i.e.* (a) Doctor, (b) Lawyer, (c) Chartered Accountant, (d) Income Tax Consultant, (e) Dental Surgeon, and (f) Engineer or Architect, (g) Contractor etc. (This is only illustrative and all such professionals of a similar nature may also be included).
 - (d) those who themselves or their children are Income Tax Assesses.
 - (e) those who themselves/ their children are ex-sitting Members of Parliament/M.L.As./Chairman of Boards/ Corporation.
2. (a) The amount of Allowance to be paid to a beneficiary per month shall be decided by State Government from time to time.

3. Committee for Scrutiny for Identification of beneficiaries

Regarding identification of beneficiaries, a committee will be constituted, comprising of a Doctor from Health Department, Child Development Project Officer and Tehsildar/Naib Tehsildar as its members.

- (a) In the rural areas, the scrutiny of the eligibility of applicants shall be conducted in the village/ block itself

in an assembly of the village/local community. The date, time and venue for holding such a meeting shall be fixed by the District Social Welfare Officer sufficiently in advance in consultation with the Circle Revenue Officer concerned. Adequate publicity about the date, time and venue of the meeting as well as criteria of eligibility shall be made by the Circle Revenue Officer/District Public Relation Officer to enable all applicants desirous of grant of pension to appear before the Committee. In particular, Circle Revenue Officer will invite Lambardars and other respectable persons of the village.

- (b) In the urban areas, the scrutiny of the eligibility of applicants residing in one or more municipal wards, may be conducted at a time, in order to facilitate the process of scrutiny. The date, time and venue for holding such a meeting will be fixed by the District Social Welfare Officer in consultation with the Officer Incharge of the Municipal Committee concerned. Adequate publicity will be made by the Officer Incharge of the Municipal Committee sufficiently in advance about the date, time and venue of the meeting, Municipal Wards to be covered in a particular meeting and the eligibility criteria. All persons desirous of grant of allowance shall appear before the Committee for scrutiny. Present as well as former Municipal Commissioners and other respectable persons belonging to the Municipal Wards to be covered in the meeting shall be invited to attend the meeting.
- (c) The Committee shall make available application forms to all persons desirous of obtaining allowance and will also guide them in filling up application forms if necessary. The Committee shall scrutinize each application thoroughly to verify the eligibility of the applicants, for the grant of allowance and will take into account all available, oral and documentary evidence, for this purpose. Information supplied by respectable persons of the area and the neighbours of the applicants will also be given due weightage by the Committee in forming an opinion about the eligibility of an applicant. The Committee shall exercise reasonable judgment in deciding each case.
- (d) In case of those applicants where the Committee is satisfied about the eligibility of applicants for grant of allowance, the Committee shall record its sanction and will send the original applications along with a list of such applications on a proforma prescribed by the Social Justice and Empowerment Department for this purpose to District Social Welfare Officer for disbursement of allowance.
- (e) In those cases where the Committee comes to a definite conclusion that an applicant is ineligible for grant of allowance, the Committee shall record its reasons. The Committee will prepare a list of such applications on a *pro forma* prescribed by the Social Justice and Empowerment Department for this purpose and forward the list along with original applications to District Social Welfare Officer, for record.
- (f) In those cases where the Committee expresses serious doubts about the eligibility of an applicant but is not able to come to a definite conclusion, the Committee will prepare a list of such application on a *pro forma* prescribed by the Social Justice and Empowerment Department for this purpose and forward the list of such applications along with original applications to District Level Committee for its decision.
- (g) The grant of allowance shall be conveyed by the District Social Welfare Officers to the persons to whom allowance has been sanctioned.

4. District Level Committee

- (a) A District Level Committee comprising of Deputy Commissioner of the District or his representative as Chairman, District Social Welfare Officer as Member- Secretary and Chief Medical Officer as a Member will also be constituted.
- (b) The District Level Committee shall make a detailed examination of those applications where the Committee for scrutiny has been unable to make clear cut recommendations. It will take into account all available evidence for reaching a conclusion and may also collect or cause to be collected further evidence to come to a decision. The Committee may also subject the applicant to a detailed medical examination in order to ascertain her/his age. The decision of the Committee shall be final.
- (c) The Committee will prepare a list of those applications to whom the allowance is granted on a *pro forma* prescribed by the Department for this purpose and forward this list along with original applications to the District Social Welfare Officer for disbursement of allowance. It will also prepare a list of rejected applications on a *pro forma* prescribed for this purpose by the Social Justice and Empowerment Department and will forward this list to the District Social Welfare Officer along with original applications, for record.

5. Sanctioning of New Cases.—All fresh applications for claim of allowance received, examined and found eligible from time to time will be sanctioned, and brought on the role and made payable the allowance from the date he/she is attaining 55 years of Age already decided by the Government in para-2 of eligibility.

6. Verification of Persons.—(i) During its visit to the village/ward for the purpose of verification of fresh applicants Committee for Scrutiny may also investigate if any of the persons is no longer eligible for allowance. For this purpose, all the existing beneficiaries will be required to present themselves before the Committee. Allowance to those persons who fail to present themselves before the Committee will become liable for suspension.

(ii) In those cases where Committee comes to a definite conclusion that a beneficiary is no longer eligible for allowance, the Committee will terminate the allowance of such beneficiaries and will send intimation to District Social Welfare Officer of such termination, for further necessary action. However, the Committee shall exercise reasonable judgment to decide these cases. The District Social Welfare Officer shall intimate the fact of termination of allowance to the beneficiary. An appeal shall lie, within 3 months from the intimation of such termination to the District Level Committee whose decision shall be final and will not be subjected to any further investigation.

(iii) In those cases where the beneficiary has not presented himself/herself before the Committee and the Committee suspects the eligibility of a beneficiary, the Committee may direct District Social Welfare Officer to discontinue further disbursement of allowance to such beneficiary. District Social Welfare Officer shall issue a notice to the beneficiary asking him/her to show cause why his/her allowance should not be terminated. If the beneficiary fails to satisfy the District Social Welfare Officer regarding his/her continued eligibility of allowance, the allowance shall be terminated by District Social Welfare Officer. An appeal shall lie within 3 months from the intimation of such termination to the District Level Committee against such termination of allowance. Otherwise, the allowance shall be resumed after the beneficiary satisfies the District Social Welfare Officer about his/her eligibility for allowance.

7. Stoppage of Allowance.—(i) allowance shall be disbursed from 55 years to 60 years and after 60 years the allowance will be converted into Old Age Allowance Scheme and beneficiary will continue to draw allowance for the entire life of the applicant. However, the District Social Welfare Officer shall have the right to stop payment of allowance, if at any stage it is found that it was sanctioned on a mistaken ground or false information or the condition for which the allowance was granted no longer exist.

(ii) Allowance shall cease to be payable on the death of a beneficiary and if the grantee dies before receiving allowance for a particular period, the same shall lapse.

(iii) In case allowance is sanctioned on the basis of wrong information given by the applicant in his/her application form the amount given would be recovered as arrears of land revenue. In case of deliberate wrong information, the beneficiary shall be liable for prosecution.

(iv) Allowance under this scheme shall not be liable to attachment under any court of law.

8. Change of address.—It shall be obligatory for a beneficiary to intimate any change of address to the District Social Welfare Officer. A beneficiary shifting to a place outside Haryana State for a period exceeding three months shall not be ordinarily eligible for payment of allowance during the period of his/her stay outside Haryana State. However, in a case involving real hardships the District Social Welfare Officer may permit payment of allowance to such a person for a period of absence up to one year if he is satisfied that the shifting of residence was absolutely essential for the beneficiary.

9. D.D.O.—District Social Welfare Officers of Social Justice & Empowerment Department presently DDO of Old Age Allowance Scheme will be the DDO of this scheme.

10. Mode of payment.—(a) Allowance shall be disbursed through the Officials/Officers decided by the Govt. from time to time. It may also be disbursed like Old Age Allowance Scheme or any other System decided by the Government.

(b) The amount of allowance to be paid to a beneficiary per month shall be decided by State Govt. from time to time.

(c) The periodicity of payment of allowance shall be decided by Director, Social Justice and Empowerment from time to time.

11. No further payment shall be made if the acknowledgement of disbursement/ payment has not been received for two consecutive months.

- (a) The allowance which have remained unpaid for two consecutive months or more shall be enquired into by the concerned District Social Welfare Officer who will take necessary action in this regard. Payees acknowledgement shall be recorded and kept under lock and key by the District Social Welfare Officer or any other Officer designated for this purpose till the accounts have been audited by Accountant General, Haryana.

12. Handling cash payment to the disbursing officials shall be made, as far as possible, through bank drafts issued in favour of them.

13. All the undisbursed amount shall be received by the District Social Welfare Officer concerned. A proper record of such amounts shall be kept in a separate register. The undisbursed amount received back shall be taken in the cash book and the entire amount thus received shall be refundable by short drawl from subsequent pension bill.

14. The Director, Social Justice and Empowerment shall be over all incharge of the "Ladli Scheme" and necessary instructions in regard to its proper enforcement and accounting procedure shall be issued by him from time to time.

15. The expenditure on the administration of the "Ladli" including the cost of computerization charges or any other expenditure on disbursement of allowance shall be debitable to the head of accounts as prescribed by the Government from time to time.

16. This issues with the concurrence of the Finance Department conveyed- *vide* their U.O.No. 1(13) 2006-3FGII(17GE), dated 29th August, 2006.

ANURADHA GUPTA,
Commissioner and Secretary to Govt. Haryana,
Social Welfare Department.

WOMEN AND CHILD DEVELOPMENT DEPARTMENT

The 27th November, 2006

No. 2434 SW(3)/2006.—In pursuance to the 73rd Constitutional Amendment and Memorandum of Understanding (MOU) signed between Union Govt. in the Ministry of Panchayati Raj and State Govt. on 22nd August, 2005, Governor of Haryana is pleased to transfer the following functions and powers to Panchayati Raj Institutions (PRIs) in order to ensure decentralization and effective delivery of the services being provided by the Women & Child Development, Haryana. The functions assigned to the Gram Panchayat shall be discharged through the Sub Committee constituted for the development of women and children under Section 22(1) (ii) of the Panchayati Raj Act as notified by the Director, Development & Panchayat *vide* their letter No. PRA/2006/56437-616, dated 6th November, 2006. The details of the functions, functionaries and the funds allotted are as shown below :—

Activity	Zila Parishad	Panchayat Samiti	Gram Panchayat
1	2	3	4
ICDS	1. Planning for establishment of new centres on the demands of existing Anganwadi Kendras	1. Compilation of demands received from G.P./its Sub-Committee 2. To collect the information related to this	1. Assesment of requirements as per fixed norms 2. Construction/maintenance of Anganwadi Kendra and other properties. 3. Selection of Anganwadi Workers/Helpers.

1	2	3	4
	2. Review of working of Anganwadi Kendra.	programme and communication to G.P./its Sub-Committee.	4. Monthly review of working of Anganwadi Kendra.
	3. Preparation of Distt. Plan regarding Activity of Anganwadi Kendra.	3. Review of working of Anganwadi Kendra.	5. Shifting of Anganwadi Centres in Primary School buildings
		4. Maintenance of buildings and other properties.	6. Disbursement of honorarium to Anganwadi Workers/Anganwadi Helpers.
IMMUNIZATION	1. Monitoring of Immunization Programme with the help of Health Department.	1. Implementation of Immunization Programme with the help of Health Department.	1. Implementation of Immunization Programme with the help of Health Department.
	2. Compilation of Data of Immunization within its jurisdiction and review thereof.	2. Panchayat Samiti will conduct camps and arrange meetings for health awareness.	2. Assistance to Anganwadi worker in the survey and identification of beneficiaries.
			3. Transportation of beneficiaries to the place fixed for Immunization and publicity of the Programme.
			4. Publicity of Pulse Polio programme and Identification of beneficiaries and to assist the Anganwadi Workers.
			5. G. P. will ensure visit of ANM in Anganwadi Kendra.
			6. G. P. will ensure proper use of medical kit and weighing machine in Anganwadi Kendra and maintenance thereof.
			7. G. P. will conduct camps and arrange meetings for health awareness.
Nutrition Programme Health Checkup Camps, Reference Service, Women Empowerment And other Schemes.	Monitoring and supervision of all schemes for welfare of the community with help of the department along with publicity of these schemes.	1. To review the recommendations received from the G. P.	1. Implementation of all public welfare schemes with the help of concerned Department.
		2. Publicity of welfare schemes within the area of P.S.	2. To assist Anganwadi worker in the survey and identification of beneficiaries of all public welfare schemes.
			3. Ensure presence of Sub-Committee member and mothers at the time of distribution of Nutritional foodgrain.

Functionaries :

Zila Parishad	Panchayat Samiti	Gram Panchayat
1. Programme Officer of Distt. will send the intimation of her monthly tour programme to Z. P.	1. Child Development Project Officer will send the intimation of her monthly tour programme to P.S.	1. Selection of Anganwadi Workers/Helpers strictly in accordance with the criteria and policy of the department and recommend them for appointment to concerned CDPO.
2. Programme Officer of Distt. will give information regarding her casual leave to the Chairman Z.P.	2. Child Development Project Officer will give information regarding her casual leave to the Chairman of P.S.	2. Right to recommend minor punishment and leave of Anganwadi Worker/Helper.
		3. Right to check Anganwadi Kendra and certify the presence of Anganwadi Workers/Helpers and send to concerned CDPO till 20th of every month.
		4. Right of evaluation of works of Anganwadi Kendra.

FUNDS

Funds from the overall budget of the department will be released to the Sub-Committee *ibid* for effective implementation of schemes/functions being transferred to PRIs by the Department by the concerned Programme Officer/Child Development Project Officer as per directions issued by the department from time to time.

ANURADHA GUPTA,

Commissioner & Secretary to Government Haryana,
Women & Child Development Department.

Chandigarh :

The 27th November, 2006

WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

The 7th December, 2006

No. 1953-SW(3)06.— In exercise of the powers conferred by Sub rule (1) of Rule 15 of the Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Rules, 1995, the Governor of Haryana hereby notifies the Haryana Scheduled Castes (Prevention of Atrocities) contingency plan for implementation of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 (33 of 1989), namely :—

- 1. Short title and extent.**
 - (1) This plan may be called the Haryana Scheduled Castes (Prevention of Atrocities) contingency Plan, 2006.
 - (2) It shall extend to the whole of the State of Haryana.
- 2. Object.**

The object of this plan is to provide immediate relief / assistance to any person or group of persons or family of Scheduled Castes Community, who is a victim of atrocity.
- 3. Eligibility.**

Any person or group of persons or family of Scheduled Castes Community, who are in the opinion of the concerned District Magistrate / Superintendent of Police / Sub Divisional Magistrate / Deputy Superintendent of Police, victims of "atrocity" reported to have been committed under Section 3 (1) or 3 (2) of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act. 1989 (33 of 1989), shall be eligible under this plan.

4. Relief & assistance.

First information report will be registered in the police station about the atrocity on any person or group of persons or family of Scheduled Castes Community immediately after the incident takes place. After registration of the first information report, Sub-Divisional Magistrate/Deputy Superintendent of Police will prepare a detailed report including list of victims, their family members and dependents entitled for relief and extent of atrocity, loss and damage to the property of the victim (s) and send the same to District Magistrate/Superintendent of Police with a copy of that list to the District Welfare Officer immediately. After receiving the detailed report, the District Magistrate will provide assistance/relief immediately to the victims of atrocity, their family members and dependents as per provisions of Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Rules, 1995.

5. Adhoc grant.

Every victim will be given adhoc grant of Rs.5000/- immediately by the Deputy Commissioner concerned to meet their immediate requirements.

6. Travelling allowance and transport facilities.

- (1) Every victim of atrocity, his/her dependent and witnesses shall be paid to and from rail fare by second class in Express/Mail/Passenger Train or ordinary bus fare from his/her place of residence or place of stay to the place of investigation or hearing or trial of an offence under the Act.
- (2) A lumpsum amount of Rs. 50/- as local charges i.e. from bus stand/railway station etc. to the place of investigation or hearing or trial of an offence under the Act for every visit shall be paid to and from the victim of atrocity, his/her dependent and witness.
- (3) On calling upon by District Magistrate, Superintendent of Police, Sub-Divisional Magistrate or Deputy Superintendent of Police or any other Officer the fare/local charges according to norms as shown in parts (1) and (2) shall be paid to every victim of atrocity, his/her dependent and witness.
- (4) Every woman witness, the victim of atrocity or her dependent/witness being a woman or minor or a person more than sixty years of age and person having 40% or more disability shall be entitled to be accompanied by an attendant of her/his choice. The attendant shall also be paid travelling/local charges and maintenance expenses as applicable to the victims of atrocity or their witnesses when called upon during hearing/investigation and trial of an offence under the Act.

7. Daily allowance.

Every victim of atrocity or his/her dependent, the attendant and witness shall be paid daily maintenance expenses for the day (s) he/she is away from place of his/her residence during investigation, hearing and trial of an offence at the rates of minimum wages fixed for the agricultural labourers in the concerned district by the Deputy Commissioner.

8. Diet Money.

Rs. 30/- per day shall be paid to every victim of atrocity and his/her dependent / attendant and witnesses for diet.

9. Sanction/Payment of travelling allowance/transport/daily allowance/diet money.

The travelling allowance / transport / daily allowance and diet money as shown in para Nos. 5, 6 and 7 will be sanctioned and disbursed by concerned District Welfare Officer from contingency funds immediately after the hearing /witness on the same day. For this purpose Rs. 50,000/- (Fifty Thousand only) will be kept at the disposal of every District Welfare Officer so that the amount can be spent according to the requirement. For immediate arrangement the permanent advance of Rs.2000/- may be provided to the District Welfare Officer in addition to the present provision.

10. Medical facilities.

In case of crimes committed under Section 3 (1) or 3 (2) of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, medicines free of cost will be provided to the victim(s) of atrocities in the Government hospitals / dispensaries. If the medicines are not available in the hospitals / dispensaries then the reimbursement of expenditure on medicines, special medical consultation, blood transfusion, replacement

of essential clothing will also be made to the victim(s) of atrocity. If the victim(s) of atrocity is admitted in the hospital, then the amount will be given @ Rs. 30/- per day to him/her and the attendant (one person only) for his / her maintenance and diet expenses. Vouchers will be verified by the Senior Medical Officer concerned and sanction / payment will be made by the District Welfare Officer concerned immediately after the receipt of vouchers.

11. Other facilities.

- (1) Immediate arrangements for food, water, clothing, shelter, medical aid, transport facilities and other essential items will be made by the Deputy Commissioner concerned.
- (2) If the house is burnt then the immediate arrangement will be made by the Deputy Commissioner for housing the victims. In case the victim(s) leave their original place of living due to terror, immediate arrangements will be made in any safe place for their temporary stay by the Deputy Commissioner concerned till permanent arrangement is made by the Government under the provisions of Rule 12 (4) of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Rules, 1995.
- (3) Where the source of drinking water is not available for the victims, then adequate and appropriate supply of drinking water will be arranged by the Deputy Commissioner through Public Health Department immediately.
- (4) In accordance with the provisions mentioned at serial number 22 of the Schedule, Annexure-1 of Rule 12 (4) of the Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Rules, 1995, in case of complete destruction or burning of house, the victim may be given benefit under Indira Awas Yojna on top priority. In case it is not possible to sanction grant under the aforesaid scheme, Rs. 50,000/- will be given for the construction of house by the Welfare of Scheduled Castes and Backward Classes Department immediately under the present Housing plan by giving due relaxation.

12. Formalities.

The benefit given under this plan will be given in addition to the relief to be provided to the victim(s) as defined under Rule 12 (4) of the Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Rules, 1995, which takes some time in completion of formalities.

13. Quarterly Report.

The implementation of the Haryana Scheduled Castes (Prevention of Atrocities) Contingency Plan will be reviewed by the District Level Consultative Committee(s) already constituted by the State Government under the Chairmanship of Deputy Commissioner for monitoring the progress of cases registered under the Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989 (33 of 1989), and the quarterly progress report will be sent to Government.

This issues with the concurrence of the Finance Department conveyed *vide* their U.O. No.1/101-2002-5F.G.-II (2565), dated 7th December, 2006.

ANURADHA GUPTA,

Commissioner & Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.